

Rockwell Green C of E Primary School



JOB DESCRIPTION

JOB TITLE: Class Teacher (MPS)

RESPONSIBLE TO: Headteacher

Purpose of the job:

To meet the requirements of:

- A teacher as set out in the School Teachers' Pay and Conditions Document
- The Professional Standards for Teachers
- Promote and safeguard the welfare of all pupils
- To develop the learning and progress of all pupils in your class

Knowledge and Understanding

- Have a knowledge of and keep up to date with the requirements of the Primary National Curriculum/Early Years Foundation Stage Curriculum
- Understand the stages of child development and how pupils' learning is affected by their wider experience and life context.
- Be familiar with school systems and structures including all those linked to Health and Safety and Safeguarding.
- Have a thorough and up-to-date knowledge and understanding of the National Curriculum /EYFS Profile for all relevant areas of the Curriculum, drawing on subject expertise of other staff when appropriate.
- Use detailed subject knowledge to deal effectively with subject-related questions raised by pupils and the common misconceptions that they hold - thereby deepening the pupils' knowledge and understanding.

Teaching, learning and class management

- Plan and deliver learning to the assigned class or classes in line with national requirements and school policies.
- Provide lessons which are well structured, maintain pace and provide appropriate support and challenge for all groups of pupils based on effective use of assessment to inform next step learning.
- To provide a rich, high quality, stimulating and enabling learning environment, where resources can be accessed appropriately by all pupils.
- To ensure that each pupil has access to a broad, balanced and relevant curriculum differentiated to meet individual needs.
- To use creative and diverse teaching approaches to meet the needs of all pupils and to develop a love of learning.
- To set exciting tasks relating to 'real life' experiences for whole class, small group and self-initiated, exploratory learning.
- Make effective use of ICT to enhance teaching and learning.
- Evaluate own teaching critically, drawing on development opportunities to improve effectiveness.

- Make effective use of data to ensure pupils make appropriate progress.
- Identify those with Special Educational Needs, implement planned programmes and seek appropriate support from other professionals.
- Direct the use of any support staff or classroom assistance.
- Establish and maintain a high standard of behaviours for learning in all contexts so children feel secure and confident as learners.
- Set home learning to consolidate and extend learning.
- Use Planning, Preparation and Assessment (PPA) time effectively.
- Assess and record each pupil's progress systematically in line with school current practice.
- Mark and monitor class learning and home learning providing feedback in line with policy and use the results for future planning, teaching and learning.
- Write/collate high quality and informative individual, positive, honest annual reports to parents/carers and discuss pupil's progress and welfare at parents' meetings and other occasions developing positive relationships.
- Prepare pupils for National Curriculum Assessments.

Professional standards and development

- Lead directed curricular areas so there is clarity and consistency in the school approach and pupils are able to develop well and make good progress
- Lead staff meetings and take an active role in the monitoring process.
- Evaluate your impact and effectiveness as a curricular lead using the Subject Leader Action Plan document
- Understand the professional responsibilities in relation to school policies and practices and in so doing actively support and reinforce those policies. E.g. safeguarding, anti-bullying, behaviours for learning.
- Be aware of the role of the Governing Body.
- Set a good example around the whole school, in appearance and personal conduct.
- Establish effective working relationships with other professional colleagues, not only those within school, but those from outside agencies.
- Attend meetings and contribute to the development of programmes of study.
- Assist in the development of the School Curriculum in line with the School Development Plan.
- Assist in the maintenance of good discipline in and around school.
- Give timely advice to support the professional development of colleagues.
- Use assessment data to inform future action planning.

Other professional requirements

- Take responsibility for personal professional development, keeping up to date with research and developments in teaching pedagogy and changes in the school curriculum, which may lead to improvements in teaching and learning.
- Undertake any necessary professional development as identified in the School Development Plan taking full advantage of any relevant training and development available.
- Maintain a reflective approach to evaluating and improving own practice.
- Engage in annual review of performance.

- To promote general tidiness, correct storage and usage of equipment around the school, especially in respect of shared areas.
- To play a full and active role in the wider school community.
- To be committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment.

Health and safety

- Be aware of the responsibility for personal Health, Safety and Welfare and that of others who may be affected by your actions or inactions.
- Co-operate with the employer on all issues to do with Health, Safety and Welfare.

A review of the post and its responsibilities will be undertaken periodically and may result in modification of the tasks of the post holder.

The job description as outlined is not meant to be definitive. The job description is to be performed in accordance with the School Teachers' Pay and Conditions Document.

Signatures:

Job Description agreed by:

Job Holder : _____ **Date:** _____

Mike Berrisford

Headteacher: _____ **Date:** _____